



Assumption Grammar School Ballynahinch

Principal: Peter Dobbin BA (Hons), PGCE, MSc, PQH (NI)



24 September 2018

Dear Parent/Guardian

Improving School Communications with ParentMail

From Monday 1 October 2018, all text and email communications that you receive from the school will be handled by Parentmail who have recently taken over our current provider Callparent. The enhanced benefits of this are that not only will we send communications through ParentMail but we also have more applications to use, such as online payments and cashless catering as well as a free, secure mobile App for you to pick up communications on the go!

ParentMail will be beneficial to you because you can:

- Use a free, secure mobile app on Android and iOS to pick up school messages instantly.
- Have an account simply for school messages (away from your busy email inbox!)
- Connect to other schools, nurseries or clubs that use ParentMail.
- Highlight important messages or archive old messages to make life easier.
- Messages can be sent directly to mums, dads and carers.
- Update your contact details within the secure mobile app.

An easier way for you to make school payments

From Monday 1 October 2018, we will be using +Pay on ParentMail – an online payment service which allows you to pay for school items quickly and easily on your smartphone, tablet or computer. We will inform you about items you need to pay through ParentMail, and you will be able to pay electronically, using credit or debit cards.

If you do not wish to make payments online, you can of course, continue to make cash, cheque and voucher payments.

An easier way for you to pay for school dinners

You will be able to top up your dinner money account electronically, using credit or debit cards. and will receive automatic reminders when your balance is running low. The system will also allow you to check daily purchases and any account top ups that you may make.

Please note you will need to be registered with ParentMail by Monday 1 October 2018 in order to pay for school dinners using credit or debit cards. Your bank statement will display either the school name or ParentMail, dependent on your payment method.

Registering with ParentMail is very easy! Over the next few days you will be sent either an email and/or text message from ParentMail. When you receive this, please just follow the instructions in the message. Once registered, if you have an Android or Apple smartphone, we would highly recommend you download the ParentMail App for the best user experience. To do this, simply search for "ParentMail" in your App store.

Please be assured that ParentMail is registered with the Information Commissioner and guarantees that all information you provide will be kept private and will not be passed on to any other organisation.

If you need any additional information or assistance, visit the help site: www.parentmail.co.uk/help/parenthelp/. If you have not received any contact from ParentMail within 7 days, please contact the school office.

Yours sincerely

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